
MEMORANDUM



TO: Mayor Walker and Councilors
FROM: M McPherson, City Administrator
SUBJECT: **Review and Adjust November and December Meeting Dates**
DATE: August 31, 2021

The November regular meeting dates both fall on Federal holidays, Veteran's Day and Thanksgiving, respectively. Staff would like to confirm that Tuesday November 9 and 23 will be acceptable alternate meeting dates.

The last regular meeting in December is the 23rd. Is there any need or desire to reschedule this meeting given its proximity to Christmas Eve?

Request

The Council is asked to review the above information and personal schedules and provide direction to staff as to the appropriate meeting schedule for November and December. The revised dates will be placed on the September 9 meeting for formal approval, if consensus is obtained.